



PRE-ENROLLMENT 2010-2011 AGREEMENT

Dear Parent:

Please read this document carefully and sign below. The School is governed by the following agreements and adheres strictly to them.

1. My wish to register my child in this School is to give him/her a high quality, U.S. type bilingual education. I understand that the school places an additional emphasis upon character formation. Therefore I commit, together with my child, to know and understand the School's vision, mission, Model of Education, beliefs, its general rules, and ethical standards, as found in the Model of Education, the Parent/Student Handbook, the Code of Conduct, and the Discipline Code of his/her section.
2. Among other values, the School fosters respect and responsibility amongst community members. Therefore, our family will also support these values outside of the School.
3. I will comply with the security policies established by the School.
4. I make a commitment to instill in my child a full sense of respect toward the School, its personnel, his/her classmates and other students and to take care of its installations, equipment, his/her belongings, and those of others.
5. The School sends home with my child various important announcements and publishes others on the internet. I will foster in him/her a responsibility to bring them home to me and to check www.jfk.edu.mx and Edline for other information.
6. I will adhere to the hours for classes stipulated by the School. Also, for my child's security, I will pick him/her up no more than 15 minutes after classes end. I commit myself to drive carefully around the school grounds, respecting the physical safety and established traffic patterns to protect students and other pedestrians.
7. I understand that from fourth through ninth grades, my child must attend a period of afternoon activities or sports twice a week for periods of one hour and 45 minutes each as a fundamental part of their complete studies.
8. I recognize the importance of parent-teacher and parent-school communication. Therefore, I will go to the School whenever I am informed that matters related to my child need to be discussed, as well as attend obligatory meetings, assemblies and conferences presented by the School or Parents Association.
9. In order not to interrupt school activities, I will request an appointment from the secretary for school meetings. I know that I cannot enter the School without authorization and that if my child forgets to take books, homework, material or the uniform, I will not be able to have them delivered to him/her during class hours.
10. I accept that I have received a letter informing me of the tuition fees for the school year 2010 – 2011.
11. I am clear that once I pre-enroll my child, I am accepting the fees and no reimbursement may take place unless it is the School's decision not to accept the student. I also understand that if there are places available, a registration period will be opened one week before classes begin.
12. I will deposit monthly tuition payments and other fees in the bank not later than the due date on the selected option for payment, without expecting any reductions to be made, regardless of their nature. If my child enters or leaves school in the middle of a month, I am still responsible for the payment of that month's tuition.

I know there are three payment options: one annual payment, two semester payments (considering five months per semester), or ten monthly payments from August to May.

The School will suspend educational services in case timely payments are not made in more than two of the fees periods established by the School.

13. I know that if I do not make payments on the date indicated, I will have to pay the corresponding surcharges.
14. I commit myself to pay for the school insurance fee (even if I have a personal insurance) and I accept that the School has no responsibility for accidents which my child may suffer in normal or extraordinary activities organized by the School on or off school grounds, as well as for traffic accidents in the School's surroundings during the school year, or damages occurred during visits to specific places. The School has contracted accident insurance, for which I am to pay the premium. The insurance company will be the one to attend to any claims that I may have.
15. I understand that before I withdraw my child from the school I have to inform the Admissions and Student Records Office about it and sign the withdrawal form. If not, the monthly fees will continue to be charged until I do so.
16. The School may inform, interact with, or release the enrolled child to either of his/her parents, unless a written legal order to the contrary exists.
17. I recognize the obligation to provide my child with all the school materials necessary, marking my child's name and grade in them to avoid their misplacement. I also make myself responsible for the payment of books, material and other additional fees which the School determines.
18. I accept that the School is not responsible for any loss, misuse or accident occurring inside or outside the school to the students' or parents' properties (cars, lap-tops, ipods, calculators, etc.).
19. This agreement will be in effect as of this date and while my child is registered at the school. My 100% payment of the annual pre-enrollment fee received by the School shall be sufficient to confirm my acceptance.
20. I agree that the School reserves the right to deny pre-enrollment, or finally, enrollment.
21. The School reserves the right to perform non-intrusive biochemical tests for detection of illegal drugs in students. The test, as well as results, will be confidential.
22. I am obligated (in case that the father is not the legal guardian of my child), to give to the school a copy of the custody document as well as a copy of an official identification. Unless stated to the contrary, the school will assume that the father has the legal authority over the child.

*The Spanish version of this document will carry the weight of law.

Name and signature of acceptance of:

Student _____ Date _____ 2010.

Father or Guardian _____ and of the mother _____

Office of Admissions and Student Records